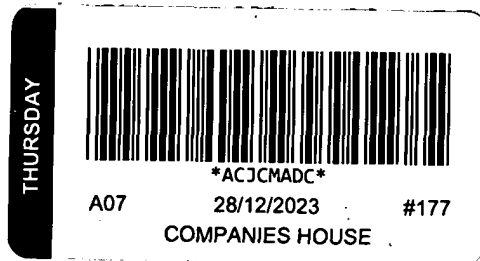


# NORTH STAFFS MIND

(A company limited by guarantee)

## REPORT AND FINANCIAL STATEMENTS

Year Ended 31 March 2023



Company Registration No. 02294089  
Registered Charity No. 700788

# North Staffs Mind

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# North Staffs Mind

## CHARITY REFERENCE AND ADMINISTRATIVE DETAILS

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### CHARITY REFERENCE AND ADMINISTRATIVE DETAILS

Charity Number: 700788

Company Number: 02294089

Chair: Susan Moffat

Vice Chair: Jonathan Phelan

Chief Executive: Kate Boundy

Company Secretary: Kate Boundy

Trustees/Company Directors: Linda Holt  
Briege Cullinane (resigned 28/09/22)  
Neil Dingley  
Amy Spruce  
Susan Moffat  
Mark Poulson  
Susan Davies  
Kishore Chandiramani  
James Aberley  
Lynne Ingram  
Darren Kempson (resigned 12/05/23)  
Jonathan Phelan  
Stuart Fisher (appointed 28/09/22)  
Sarah Burns (appointed 23/11/22)

Key Management Personnel: Kate Boundy, Chief Executive  
Deb Smith, Service Manager  
Laura Colclough, HR Manager  
Jane Considine, Finance Manager

Auditors: Dains Audit Limited, Suite 2 Albion House, 2 Etruria Office  
Village, Forge Lane, Stoke-on-Trent ST1 5RQ

Bankers: National Westminster Bank Plc, 1 Upper Market Square,  
Hanley, Stoke-on-Trent, ST1 1QA

Registered Office: 83 Marsh Street, Hanley, Stoke-on-Trent, ST1 5HN

Status: North Staffs Mind is a company limited by guarantee. It is a registered charity and governed by the provisions of its Memorandum and Articles of Association.

# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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The trustees are pleased to present their report together with the audited financial statements of the charitable company ("the charity") for the year ended 31st March 2023. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Since the Company qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

### DIRECTORS AND TRUSTEES

The directors of the charity are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Briege Cullinane (resigned 28/09/22)  
Neil Dingley  
Linda Holt  
Amy Spruce  
Susan Moffat  
Mark Poulson  
Susan Davies  
Kishore Chandiramani  
James Aberley  
Lynne Ingram  
Darren Kempson (resigned 12/05/23)  
Jonathan Phelan  
Stuart Fisher (appointed 28/09/22)  
Sarah Burns (appointed 23/11/22)

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

North Staffs Mind is a company limited by guarantee and does not have any share capital. It is a non-profit making organisation and registered charity governed by its Memorandum and Articles of Association.

In 2022 the organisation updated its Memorandum and Articles of Association to ensure they remain fit for purpose. Following a consultation exercise and agreement from the Charity Commission and Companies House, membership beyond the Board was removed and our objects were reworded.

#### Organisation and appointment of trustees

The Board is made up of 12 elected members (trustees). The Board meets at least 4 times per year. Decisions are taken by a majority vote and the Board appoints a Chief Executive to manage the day to day operations of the organisation, ensure that the organisation meets its aims and

# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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objectives, provide leadership to the organisation and take responsibility, alongside the trustees and the senior management team, for strategic development and planning.

### **Trustee induction and training**

The charity recognises that its board needs to have a diverse range of skills, experience and knowledge to run the organisation effectively. New trustees are attracted to North Staffs Mind based on the use of recruitment adverts, word-of-mouth and personal recommendation. A skills matrix is maintained to ensure the board understands its collective skills set, identifies any key areas that are lacking and how these are best addressed – whether through training or recruitment. The Board has an active succession plan.

There is a comprehensive induction pack in place, which includes information on roles and responsibilities of trustees, good governance reference material including a generic trustee role description and information about the charity's structure and remit. The induction pack is reviewed and updated every two years to capture current good practice in governance, trustee board development and planning, and is available electronically. Policies on dealing with conflicts of interest and induction/training are included in the pack.

All potential trustees meet the Chief Executive and Chair to gain insight into the organisation and the expectations and obligations of the trustee role and following this they are invited to observe at Board meeting.

An information sheet is distributed to all new trustees, and annually to existing trustees, to identify specific areas where information or support is required to carry out the role and consider options relating to training/learning styles. Refresher training on roles and responsibilities is provided on a regular basis. An annual away day is organised for trustees to consider collectively key strategic issues which could influence and impact upon the future direction of the organisation to inform annual and strategic planning.

North Staffs Mind complies with the principles of the national Charity Governance Code.

***'Trustees have a clear sense of pride of the organisations achievements and are key to the ongoing success of the organisation.'***

North Staffs Mind Quality Mark Report Sept 2022.

### **Risk management**

The trustees acknowledge their responsibility for managing risk and regularly give consideration to the major risks to which the charity is exposed and the implementation of robust systems to mitigate these risks.

The Risk Subcommittee is responsible for overseeing the organisations strategic risk register and to report regularly to Board on significant new or escalating risks. The subcommittee comprises of trustees, NS Mind's Service lead, HR Manager and the Chief Executive.

The subcommittee ensures that the strategic risk register is regularly reviewed and updated and reviews new and escalating risks. Each meeting focuses on an operational area at each meeting – with the service lead in attendance. This is helping to ensure risk is integrated into all of our work. The subcommittee reports to our main Board.

# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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We have ensured a number of measures are in place to mitigate the financial resilience risk including establishing a diverse range of income generating activities to ensure we maximise income raising opportunities.

### Principal risks and uncertainties

Trustees consider the principal risk faced by North Staffs Mind to be:

Financial Sustainability – North Staffs Mind operates a number of large contracts which, if not renewed, would have significant impact on the cost base of the organisation. Our income continues to be affected by financial uncertainty and constraints – in particular fundraising and paid service income.

### OBJECTIVES AND ACTIVITIES

#### The objectives of the charity

- to promote the preservation of mental health by working with and supporting people with mental ill-health to feel enabled and empowered to live with and manage their mental health; and
- to relieve the needs of people with mental ill-health by working to increase understanding of mental health, raising awareness and challenging stigma and discrimination

In order to achieve these objectives, it is the charity's policy to offer a comprehensive range of appropriate services. The service offer is under constant review to ensure it continues to meet the changing needs of local people.

View NS Mind's Strategic Plan 2021-24 at <https://nsmind.org.uk/docs/NSMindStrategicPlan2021-2024.pdf>

#### Our vision:

**we won't give up until everyone experiencing a mental health problem gets both support and respect.**

#### We connect Minds

**We realise that we cannot take on this mental health emergency alone. We believe we can best support the mental health of our local communities by connecting with other passionate people and organisations.**

- We will proactively engage with the statutory sector through involvement in strategic partnerships to influence the development of local mental health policy which encourages independence, enhances quality of life and promotes a preventative and early intervention approach.
- We will seek proactive partnerships where we can work more effectively than pursuing opportunities under our own steam.
- Internally we will continue to develop a culture of collaboration between colleagues and teams.
- We will work with employers and schools to create thriving places to work and learn.
- We will strengthen and develop our peer-led services.
- We will strive to provide leadership and practical support to strengthen the local voluntary sector voice and impact.

# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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### **We support Minds**

**There has never been a greater need for mental health services within our local area. The on-going effects of the Covid pandemic has meant that more people than ever are experiencing poor mental health – the long-term effects are yet to be seen or fully understood.**

- We will provide high quality, innovative and accessible services which meet the changing needs of local people.
- We'll make sure that our support is truly inclusive. We want everyone – whatever their background – to feel welcome and supported by our services.
- We will deliver and evidence positive and progressive outcomes for people accessing our services.
- We will make service user engagement central to our work so that our services are informed by local people with lived experience of mental health issues.
- We will work within the BACP and Mind Quality Mark quality framework and adhere to regulatory requirements at all times.
- We will review our governance structure and activity to ensure it continues to provide a safe and solid foundation for North Staffs Mind

### **We change Minds**

**People need support right now, but they also need long-term change to the way society views mental health. We will fight for better services and rights for people with mental health problems.**

- We will continue to provide a strong voice for mental health within the local community.
- We will promote increased awareness and understanding of mental health issues and positive mental wellbeing through our marketing, training, outreach and social media activity and challenge and reduce any stigma of discrimination that surrounds mental ill-health and suicide.
- We will bolster our governance and focus on service quality and reach.
- We will drive this through a culture that places our staff and service users' needs and aspirations at the heart of our decision-making.
- We will raise our profile and demonstrate our worth and value to prospective partner organisations and commissioners.

## **STRATEGIC REPORT**

### **ACHIEVEMENTS AND PERFORMANCE**

#### Recognition of our achievements

In the summer of 2022 North Staffs Mind was reviewed by Mind through its Mind Quality Mark accreditation scheme. Local Minds, Mind and Mind Retail are reviewed against MQM at least once every three years. Reviews are carried out by teams made up of Peer Reviewers – leaders from local Minds and people with lived experience of mental health problems – with support from a member of Mind's Network Quality Team.

*'The review team were extremely impressed by North Staffs Mind and the overall open and reflective culture of the organisation. It has many strengths to celebrate, including its dedicated and passionate team, volunteers and trustees, and its commitment to quality and continuous improvement was obvious throughout the MQM review.'*

Mind Quality Mark Report September 2022

# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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North Staffs Mind embraced MQM as an opportunity to improve the quality of our offer. It was delighted to receive a glowing report from assessors, a minimal number of improvement actions and a MQM award for the high quality of its services.

### **New challenges emerged...**

As the organisation continued to recover from the covid pandemic the external environment continued to be extremely challenging as a cost of living crisis emerged. North Staffs Mind's service provision continued to flourish and grow despite the challenges and uncertainty.

Partnership work and collaborations remain a strategic priority and the organisation continues to work with a growing range of partner organisations within the Mind network and local area.

North Staffs's Mind Board would like to thank all of our incredible team of staff, volunteers, partners and the people who have accessed services – all of whom have made an incredible contribution during another successful year.

### **Our Service Offer**

*'North Staffs Mind aims to empower people to develop independence whilst supporting their mental health, wellbeing, and broader needs. The organisation is always looking for ways to ensure there are positive outcomes for its beneficiaries, often resulting in collaborative working, signposting to organisations who are better equipped to support people's needs and continuously adapting services/creating new services to meet client need.'* North Staffs Mind MQM Report September 2022

Service managers share a round up of their work and achievements of the year

### **Adult Counselling Service                      Ange Williamson**

The adult counselling team are a small team of myself (adult co-ordinator) and 5 adult therapists all working on a part time basis. We also have 2 placement staff from local universities who are gaining their counselling qualification.

We offer a mixture of a paid for service for individuals and local businesses, a new free service which incorporates working with our housing customers, provision of internal and external supervision both 1-1 and group work and an adult instant messaging service.

During the year we were delighted to partner with Stoke and Newcastle Trussell Trust foodbanks to provide much needed support to foodbank guests, staff and volunteers.

From April 2022 to March 2023, we delivered 254 assessments, 1044 therapy sessions, 89 supervisions and helped many more via our messenger service.

We have an excellent mixture of therapists who have a wealth of experience and training within many differing avenues.



# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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### **Housing Service**

**Claire Greatbatch**

We are an active member of the Destination: Home partnership. North Staffs Mind provides 46 units of accommodation comprising 16 self-contained units owned by Staffs Housing, 17 shared units owned by Midland Heart and 13 mixed units owned by North Staffs Mind.

We also support an additional 16 floating support clients in the Stoke on Trent area.

Our service is aimed at reducing homelessness by supporting local people with a mental health condition to live independently in their own home. During the year we looked to further enhance the mental wellbeing support we provide to our housing customers with activities including cooking, regular team meetings and peer support groups.

During the year we worked hard to minimise the number of vacant properties and launched a proactive programme of repairs and upgrades to the properties we own. We have begun the full refurbishment of a small scheme of flats in Tunstall. Our residents have helped us to create an aspirational standard for our properties.

### **Schools Service**

**Lisa Woolrich**

In the academic year of 2022/2023 our Counselling Service worked within 39 schools, an increase of 4 schools from last year. Our team have delivered a total of 7,445 sessions.

Our team consists of 20 paid members of staff, an increase of 3 staff members from last year. We have moved from Unit 7 at the Dudson Centre, into Marsh Street to facilitate joined up working, to decrease isolation felt from team members and ensuring that our funding was directed where needed, rather than on a unit. Staff are reporting to feel more connected to NSM due to this change of location.

We have also changed our approach to SLAs. Previously, these were emailed within a 4-week notice period. We are now taking a proactive approach to ensure that our commissioned schools are receiving regular emails during the term before the SLAs are due. This enables our Link Workers to have conversations with their SLT.

Our ambition last year included *'to increase our services, both counselling and supervision to school staff. We are developing a brochure'* I am delighted to be able to write that, with an additional 4 schools onboard, our supervision to school staff is now firmly embedded within our service, with a total of 20 supervisees accessing this element of our service. Of which, 12 attend supervision on a monthly basis, with 8 accessing termly support. Our brochure is now available, which is complimented by a school service email banner.

We continue to respond and embrace additional work requested, which has included some ad hoc sessions to support staff with specific events i.e., when a student committed suicide, we were asked to offer debrief sessions to staff.

We implemented a new CRM System, Charity Log in September 2022, which has been embraced by our team.

Next year we hope to increase all aspects of our service. Whilst we are using the Mind Charity Shop in Longton for some supervision sessions, we are exploring the idea of holding our team meetings, subject to room as we continue to grow. In the spirit of sharing our experience and skills with other projects within NSM, we have now developed a Suicide Prevention Young Person Workshop. We look forward to delivering this within schools and further explore how our team can support, and be supported, by other services with NSM.

# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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### **Maccas Project      Amy Lewis**

Between the 01.04.2022 to the 31.03.2023 the Maccas Project supported 3,478 young people in school workshops. This is a significant increase from the previous years.

We have delivered workshops to primary schools, high schools and 6<sup>th</sup> form. We have targeted each year group at some point of the academic year. The workshops we have focused on this year were General Mental Health, Emotional Resilience, Anxiety and Transition to High School.

#### **Feedback from YP who attended the workshops**

*"The workshop told me to care and look after the people with bad mental health".*

*"The workshop helped me understand about mental health".*

*"It reminds to me to always speak to someone".*

*"That there is a website called speak up space to speak to someone".*

*"It was helpful learning about the symptoms and signs so that I know when my friends may need help".*

#### **Year 3 and 4 workshops**

This year we have been funded to deliver workshops to year 3 and year 4 students, in the past we have worked from year 5 upwards. Of the 3,478 young people above, 1,025 of them were year 3 & 4 students. We have created two new interactive workshops on General Mental Health and a targeted Anxiety workshop.

#### **Teacher feedback for year 3 and 4 workshops**

Most of the teachers couldn't believe that workshops like these existed and they felt that the children got so much from them. They felt that early intervention was key, and the workshops were needed in those early year groups. Teachers reported that there were a number of young people in year 3 and 4 that struggled with their mental health, and we explained it in a way that helped normalise things.

#### **Wellbeing in nature workshops**

The Maccas project also offered some wellbeing in nature workshops over Summer and October half term in collaboration with Staffordshire Wildlife Trust. We offered a session in Park Hall (ST3) where 12 YP attended, we offered another session at Hem Heath (ST4) where 6 YP attended and finally we offered our last session at Hem Heath (ST4) where 6 YP attended.

#### **Feedback for Wellbeing in nature workshops**

The feedback was very positive around the wellbeing in nature workshops. The YP particularly enjoyed, toasting marshmallows and making their own friendship bracelets. The friendship bracelets were a team effort and the YP loved the outcome. They got to use clay to make little pots and flowers and we made the Maccas logo out of clay/leaves/rocks. We made paint with everything that nature provided (mud, clay, berries etc). The YP also made a dream catcher out of wool and sticks.

We have continued to run MaccasZone throughout the year twice a month. We have offered 21 sessions over the year. In the last quarter we decided to let the group run once a month as we were finding YP could only attend once a month. We have started to do more activities with the YP which they seem to be enjoying.

# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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### Speak Up Space

Amy Lewis

Between the 01.04.2022 to the 31.03.2023 [www.speakupspace.org.uk](http://www.speakupspace.org.uk) provided support to 6,628 - a slight decrease from the previous year.

In the same period, we have delivered 629 1-2-1 sessions to different young people.

During the year we were delighted to enhance the service through the introduction of volunteers. 3 volunteers have been fully trained up and 2 of them have been completing a placement with us with the intention to stay with us for longer. They are brilliant with our service users, and it's been a real positive having volunteers on our service.

We have continued to grow our social media presence and intend to grow some more. We share self-help posts and share when the service is live so that more people know about Speak up Space.

We have had many positive outcomes on Speak up Space especially for those young people who have been in crisis. There have been several occasions where the team have had to contact the emergency services to get the young people the immediate help and support, they need.

On some of the chats YP leave feedback of how they felt the chat had gone, an example below:

*"I felt like they really helped me and listened to what I was saying, thank you".*

### Children and Young People Service – Stay Well

Deb Smith

Referrals received	307
Sessions offered	1567
Positive outcomes	88%
DNA rate	7%
Extra contacts outside of sessions	4,185

Requests for face-to-face sessions has increased over the year to 70% and 30% requested remote sessions. With this has also come an increase in non-attendance DNA rates resulting in firmer enforcement of our DNA policy.

Anxiety and self-harm are the most prevalent issues presented by young people which is the theme both locally and nationally.

During the year the team was impacted by unanticipated staff absences and colleagues moving to new roles within NS Mind. With all that in mind, the figures for the year are worth celebrating given the circumstances with which the team have managed to achieve them.

### Training

Claire Stewart

#### Overall service aims:

- To provide high quality training and development opportunities to NSM staff
- To deliver high quality training to external organisations
- To develop positive working relationships with services/organisations/employers across the private, statutory and voluntary sectors

#### Internal training

- We delivered a Suicide Awareness and Prevention session, which 13 staff attended.
- We delivered an Understanding Self Harm session to which 4 staff attended.
- All of these sessions were delivered remotely, which seems to be working really well.

# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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### External Training

- In total we delivered 70 external training sessions over the year, reaching 885 people.
- Of those sessions, 15 were delivered to the private sector, 45 to the statutory sector (including Blue Light services and Universities) and 8 to the voluntary sector.
- We successfully secured the contract extension to continue to deliver the Suicide Awareness and Prevention Training for the Suicide Prevention Partnership.

### Customer feedback

*"What a great way to start our Mental Health and Wellbeing journey!! The Managing Mental Health in the Workplace course was fantastic. It was very well structured and engaging and although this was only a one-day course, it has now provided our employees with the confidence and tools to not only understand the basics of their own personal Mental Health issues, but to have the ability to provide additional support to the rest of the business too.*

*Both instructors delivered the course with ease and really displayed their excitement and passion for what they do. Thank you Mind, we look forward to having you back very soon." Fleet Operations, January 2023*

### Group peer support

**Lydia Jenkins**

Our weekly 'Tuesday Evening Group' continues to operate with an average of 15 clients attending each session to take part in a range of activities that include crafting, reading and music. The Group is a place where people can have a coffee/tea and an informal chat and make friends/socialise in a relaxed atmosphere, which is important for some of the clients who struggle with social anxiety and loneliness.

During the year we continued to grow our group offer – with new Women's Be Excellent To Each Other, Brighter Future's Orchid Project, Bentilee Community Lounge and Longton Support Drop In groups launched.

### Public Benefit

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing North Staffs Mind's aims and objectives and planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

The trustees believe that the charity meets the principles relating to charities and public benefit described in the Charity Commission guidance and that this Trustees' Annual Report demonstrates the charity's contribution to the prevention and treatment of mental ill health among the people of North Staffordshire through the provision of supported housing, counselling services and the promotion of social activities through social support groups and befriending/mentoring activity.

### Fundraising

North Staffs Mind complies with the regulatory standards for fundraising. It is registered with the Fundraising Regulator and committed to the Fundraising Promise and adherence to the Code of Fundraising Practice.

In the last financial year, it cost North Staffs Mind just over £2million to deliver its range of mental health services. Income from statutory funding and commercial services does not cover all of our costs and so we need to raise the balance through fundraising efforts.

# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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In 2022 we welcomed two new posts to focus on increasing our fundraised income – a fundraising coordinator and income and engagement lead.

North Staffs Mind is registered with the Fundraising Regulator and complies with all the relevant standards set out in the Code of Fundraising Practice.

Safeguards are in place with suppliers and those who fundraise on the charity's behalf to ensure ongoing compliance and maintain reputation in the local community and beyond.

A complaints policy clearly explains how an individual can complain. No complaints regarding fundraising activities were received in the financial year 2022-23. There is a duty to report to the Fundraising Regulator on the totality of complaints.

As a provider of mental health services, North Staffs Mind aims to ensure that our fundraising meets the needs of the whole community. It is a signatory of the Fundraising Preference Service to enable individuals to opt out from receiving fundraising communications.

### Plans for the future

The environment in which we work remains extremely challenging. As we enter a new financial year the economic outcome appears as gloomy and uncertain as the start as 2022-23. However, due to the hard work and dedication of the whole North Staffs Mind team we remain optimistic about the future as we look to continue to widen our reach and support even more local people.

Planning for our new Marsh Street redevelopment has begun and, in the summer of 2023, we undertook a wide consultation process to ensure that our plans for the building meet the needs and aspirations of the local area.

We continue to focus on being the very best employer we can be as we know that having a brilliant and expert team is key to our future success.

To facilitate our growth and to allow us to flexibly respond to new opportunities we look forward to welcoming a new 'all round' counselling post in September 2023. This post will also further enhance the mental wellbeing of our housing customers.

Our MQM success not only gave us cause for celebration – it has given us a fantastic launchpad for 2023-24 to enable us to go forth with confidence as we strive to enhance the mental wellbeing of North Staffordshire and beyond. This will be reflected in our new Strategic Plan which we look forward to launching in 2024.

Kate Boundy, Chief Executive

### Financial review

A Statement of the Financial Activities of the charity is given on page 19. The total incoming resources for the year amounted to £2,122,432 (2022: £1,975,090) and £2,023,483 (2022: £1,849,783) was dispensed in direct pursuance of the charitable objectives of the company. There were net incoming resources of £98,949 (2022: £125,307). This has been added to the fund values brought forward at the beginning of the financial year, and the total of fund balances at 31 March 2023 was £1,202,731 (2022: £1,103,782).

The charity reviews its expenditure commitments on a regular basis and has implemented a programme of cost improvements to address the ongoing sustainability of a number of its operations going forward.

# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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Premises at Marsh Street are stated at their 1999 valuation figure. A re-valuation was undertaken during 2007 and this indicated a material difference between the value of the company's assets and the amount at which they are stated in the accounts at that point in time. The Marsh Street premises continue to operate at full capacity. Trustees will continue to be provided with opportunities to reflect on the charity's future premises' requirements – and a current exercise sees us creating plans to redevelop the site. A decision will then be taken as to whether and if so, when to incorporate the full value of head office accommodation.

Investments during the year, which were interest bearing deposits with the Charities Official Investment Fund, were acquired in accordance with the powers contained in the company's governing instrument and with the provisions of the Charities Act 2011.

The total grants for the year, after transfers to deferred income, were £1,339,240 (2022: £1,171,160). Grants from Public Sector Organisations totaled £1,101,470 (2022: £908,575) and represent 82% of total incoming resources.

There were no capital commitments at the balance sheet date and, in the view of the trustees, the funds held at 31 March 2023 were available and adequate to fulfill its existing obligations.

Through prudent financial management of North Staffs Mind, the majority of services and projects during the year remained within budget.

### **Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

### **Reserves policy**

The trustees have reviewed the reserves policy and have agreed that the level of reserves is assessed annually in order to mitigate current and future risks as well as enabling North Staffs Mind to achieve its objectives. As at 31 March 2023, the actual reserves were £1,202,731. The amount required to meet contractual obligations is £191,000 and a further £78,000 relates to the designated fund requirement. The difference between the actual reserves and free reserves is £933,731, which predominantly relates to the organisation's investment in long-term assets. Designated funds relate to service improvement and development (£3,000), Marsh Street Development (£20,000) and refurbishment of 30 Stanley Street (£55,000).

### **Financial value of volunteers**

Volunteers make a significant contribution to the work of North Staffs Mind, supporting the charity to deliver both Counselling and the Tuesday social support group, and as trustees and in other roles. Volunteer counsellors support the charity to deliver counselling sessions for adults and children/young people, and volunteers within Community Support Services were involved in befriending/mentoring relationships and helped run social support group activity. We couldn't achieve as much as we do without the invaluable support of our team of dedicated volunteers.

# North Staffs Mind

## TRUSTEES' ANNUAL REPORT

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### **Powers of investment**

The trustees are authorised by the Memorandum of Association to invest monies not immediately required for the charity's own purposes in such investments, securities or property as they deem fit, subject to any conditions required by law.

### **CHANGES IN FIXED ASSETS**

The movement of fixed assets during the year is detailed in note 11 to the financial statements.

### **AUDITORS**

The auditors, Dains Audit Limited, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

### **STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

So far as the directors (Trustees) are aware, there is no relevant information of which the company's auditors are unaware. Additionally, the directors have taken all necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditors are aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the provisions applicable to companies entitled to the small companies exemption.

Signed on behalf of the trustees:

Susan Moffat  
Chair

Date: 26/10/2023



# North Staffs Mind

## STATEMENT OF TRUSTEES' RESPONSIBILITIES IN THE PREPARATION OF FINANCIAL STATEMENTS

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The trustees (who are also directors of North Staffs MIND for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report was approved by the trustees on 26/10/2023 and signed on their behalf by:

**Susan Moffat**

Chair





# North Staffs Mind

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NORTH STAFFS MIND

### Opinion

We have audited the financial statements of North Staffs MIND (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and related notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

# North Staffs Mind

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NORTH STAFFS MIND

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the trustees' annual report have been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the Trustees' annual report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime.

### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 14, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

# North Staffs Mind

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NORTH STAFFS MIND

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### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the senior statutory auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charitable company through discussions with directors and other management, and from our commercial knowledge and experience of the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the financial reporting legislation, Companies Act 2006, taxation legislation, anti-bribery, employment, and environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators and the charitable company's legal advisors

# North Staffs Mind

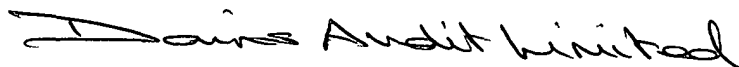
## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NORTH STAFFS MIND

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

### **Use of this report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



JONATHAN DUDLEY (Senior Statutory Auditor)

For and on behalf of

Dains Audit Limited

Statutory Auditor

Chartered Accountants

Suite 2, Albion House

2 Etruria Office Village

Forge Lane

Stoke-on-Trent

ST1 5RQ

26/10/2023

# North Staffs Mind

## STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

for the year ended 31 March 2023

	Note	Unrestricted Funds £	Restricted Funds £	<b>Total Funds 2023 £</b>	Total Funds 2022 £
INCOME FROM:					
<b>Donations and legacies</b>	1	48,341	26,143	<b>74,484</b>	74,656
<b>Charitable activities:</b>					
Grants receivable	2	1,280,708	58,532	<b>1,339,240</b>	1,171,160
Property service charges – housing benefit, rent and supporting people	2	651,463	-	<b>651,463</b>	648,129
External training	2	30,368	-	<b>30,368</b>	62,880
<b>Other trading activities:</b>					
Miscellaneous income	3	24,468	-	<b>24,468</b>	18,174
<b>Investment income</b>	4	2,409	-	<b>2,409</b>	91
<b>TOTAL INCOME</b>		<b>2,037,757</b>	<b>84,675</b>	<b>2,122,432</b>	<b>1,975,090</b>
EXPENDITURE ON:					
<b>Charitable activities:</b>					
Adult counselling	5	868,450	3,617	<b>872,067</b>	721,370
Children's counselling	5	555,617	49,280	<b>604,897</b>	580,552
Housing	5	471,658	-	<b>471,658</b>	464,590
Community support services	5	26,410	1,893	<b>28,303</b>	13,642
External training	5	46,558	-	<b>46,558</b>	69,629
<b>TOTAL EXPENDITURE</b>		<b>1,968,693</b>	<b>54,790</b>	<b>2,023,483</b>	<b>1,849,783</b>
<b>NET INCOME AND NET MOVEMENT IN FUNDS</b>	17	<b>69,064</b>	<b>29,885</b>	<b>98,949</b>	<b>125,307</b>
RECONCILIATION OF FUNDS:					
Total funds brought forward		1,101,461	2,321	<b>1,103,782</b>	978,475
<b>TOTAL FUNDS CARRIED FORWARD</b>	17	<b>1,170,525</b>	<b>32,206</b>	<b>1,202,731</b>	<b>1,103,782</b>

All income and expenditure derives from continuing activities.

All gains and losses recognised in the year have been dealt with in the Statement of Financial Activities.

The notes on pages 22 to 41 form part of the financial statements.

# North Staffs Mind

## BALANCE SHEET

At 31 March 2023

	Note	2023	2022
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	11	410,124	291,451
<b>CURRENT ASSETS</b>			
Debtors	12	192,561	178,710
Short term deposits	13	250,000	-
Cash at bank and in hand	14	581,355	877,685
		<u>1,023,916</u>	<u>1,056,695</u>
<b>CREDITORS: Amounts falling due within one year</b>	15	<u>(231,309)</u>	<u>(244,064)</u>
<b>NET CURRENT ASSETS</b>		<u>792,607</u>	<u>812,331</u>
<b>NET ASSETS</b>		<u>1,202,731</u>	<u>1,103,782</u>
<b>THE FUNDS OF THE CHARITY</b>			
<b>UNRESTRICTED FUNDS</b>			
General funds	17-18	1,092,525	1,060,264
Designated funds	17-18	78,000	41,197
		<u>1,170,525</u>	<u>1,101,461</u>
<b>RESTRICTED FUNDS</b>	17-18	<u>32,206</u>	<u>2,321</u>
<b>TOTAL CHARITY FUNDS</b>	17-18	<u>1,202,731</u>	<u>1,103,782</u>

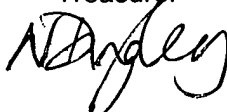
The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements on pages 19 to 41 were approved by the board and authorised for issue on 26/10/2023 and were signed on its behalf by:

Susan Moffat  
Chair



Neil Dingley  
Treasurer



Company Registration No. 02294089  
Registered Charity No. 700788

The notes on pages 22 to 41 form part of the financial statements.

**North Staffs Mind**  
**STATEMENT OF CASH FLOWS**  
for the year ended 31 March 2023

	Note	2023 £	2022 £
NET CASH FLOW FROM OPERATING ACTIVITIES	20	<b>83,533</b>	149,143
CASH FLOW FROM INVESTING ACTIVITIES:			
Payments to acquire tangible fixed assets	11	<b>(132,272)</b>	(9,066)
Interest received	4	<b>2,409</b>	91
Payment to acquire short term deposits	13	<b>(250,000)</b>	-
NET CASH FLOW FROM INVESTING ACTIVITIES		<b>(379,863)</b>	(8,975)
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS		<b>(296,330)</b>	140,168
Cash and cash equivalents brought forward		<b>877,685</b>	737,517
CASH AND CASH EQUIVALENTS CARRIED FORWARD		<b>581,355</b>	877,685
CASH AND CASH EQUIVALENTS CONSISTS OF:			
Cash at bank and in hand	14	<b>581,355</b>	877,685
CASH AND CASH EQUIVALENTS CARRIED FORWARD		<b>581,355</b>	877,685

The notes on pages 22 to 41 form part of the financial statements.

# North Staffs Mind

## ACCOUNTING POLICIES

### for the year ended 31 March 2023

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The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows.

#### GENERAL INFORMATION AND BASIS OF PREPARATION

North Staffs MIND is a company limited by guarantee in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are given in the trustees annual report on page 4.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### GOING CONCERN

The Trustees have reviewed and approved financial projections including cashflow forecasts for the period to 30 September 2024. The Trustees believe there are adequate resources which will enable the charity to meet its liabilities as they fall due for the foreseeable future. For this reason, the Trustees have adopted the going concern basis in preparing the financial statements.

#### ACCOUNTING CONVENTION

The financial statements have been prepared under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

#### INCOMING RESOURCES

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received. Service charges received in advance are apportioned over the accounting periods to which they relate. Interest receivable on bank deposits is accrued on a daily basis over the period in which it is earned.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.



# North Staffs Mind

## ACCOUNTING POLICIES

### for the year ended 31 March 2023

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Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

#### LEGACY INCOME

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion, legacies will be notified to the charity, however, it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

#### RESOURCES EXPENDED

Expenditure is charged on an accruals basis, inclusive of irrecoverable Value Added Tax. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably.

- Direct charitable activities expenditure comprises those costs directly incurred in pursuance of the charity's charitable activities. These costs are related to the employment of counsellors, the provision and maintenance of furnished housing accommodation, the provision of housing workers, the running of befriending projects and the expenses incurred by volunteer workers in connection with their befriending and other charitable activities.
- Support costs comprise all services supplied centrally, and include headquarters' staff and office overhead and accommodation expenses. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.
- Administration costs include the employment costs applicable to organisational, as opposed to project, administration and expenses arising from compliance with constitutional and statutory requirements, including audit fees.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

#### OPERATING LEASES

Annual rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

#### TANGIBLE FIXED ASSETS

Capital expenditure over a value of £500 is capitalised.

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. On transition to FRS 102 the Trustees' have taken the decision to use the valuation at 1999 as the deemed cost of the property.

# North Staffs Mind

## ACCOUNTING POLICIES

### for the year ended 31 March 2023

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Depreciation is provided at the following annual rates as applied to the cost or valuation in order to write off each asset over its estimated useful economic life.

Freehold land	- nil
Freehold buildings	- 2% straight line
Housing furniture and equipment	- 15% - 33.3% straight line
Office furniture and equipment	- 15% - 33.3% straight line

#### INVESTMENTS

Investments comprising short-term deposits with the Charities Official Investment Fund are stated at cost and are repayable on demand. They are therefore included in the accounts as current assets.

#### DEBTORS

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

#### CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments repayable without penalty on notice of not more than 24 hours.

#### CREDITORS

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

#### FINANCIAL INSTRUMENTS

The charitable company only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the charitable company and their measurement basis are as follows:

*Financial assets* – Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 12. Prepayments are not financial instruments.

*Cash at bank* – is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 15. Taxation and social security are not included in the financial instruments disclosure definition, deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

#### RETIREMENT BENEFITS

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The amount charged against profits represents the contributions payable to the scheme in respect of the accounting year.

# North Staffs Mind

## ACCOUNTING POLICIES

for the year ended 31 March 2023

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### FUND ACCOUNTING

General accumulated funds are unrestricted funds available to the charity for its general purposes and include, from time to time, funds designated by the charity for particular purposes, the use of any such designated funds remaining at all times at the discretion of the Trustees.

Restricted funds are subject to restrictions imposed by the donor or by the specific terms of the appeal under which funds are raised. The cost of raising and administering such funds are charged against the specific fund. The restrictions are binding upon the Charity.

### TAXATION

As a registered charity the company is exempt from liability to corporation tax on its income from charitable activities and capital gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

### JUDGEMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the Charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of revision and future periods if the revision affects both current and future periods.

#### *Freehold Property*

Freehold land and buildings comprise the company headquarters at Marsh Street, Hanley (cost £141,900, valuation £170,000) and properties held for the provision of housing (cost £238,928). The land and buildings were valued in 1999 by McGarrigle and Company, Chartered Surveyors and Valuers. On transition to FRS 102 the Trustees' have taken the decision to use the valuation at 1999 as the deemed cost of the property. Included in the total land and buildings is £85,000 which relates to land on which no depreciation has been charged.

**North Staffs Mind**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 31 March 2023

1 DONATIONS AND LEGACIES

*Unrestricted funds*

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Donations and Legacies	48,341	26,143	<b>74,484</b>	74,657

2 CHARITABLE ACTIVITIES

Charitable activities for 2023 are made up as follows:

	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Adult Counselling</b>			
North Staffordshire Combined Healthcare Trust	276,045	-	<b>276,045</b>
Mind (NAMH)	-	1,296	<b>1,296</b>
Cheshire Police	11,309	-	<b>11,309</b>
Private commissioned work	20,803	-	<b>20,803</b>
Midlands Partnership NHS Foundation Trust	484,266	-	<b>484,266</b>
	<u>792,423</u>	<u>1,296</u>	<u><b>793,719</b></u>
<b>Children's Counselling</b>			
Stoke-on-Trent/Staffordshire Schools	324,850	-	<b>324,850</b>
Mind (NAMH)	-	54,754	<b>54,754</b>
Private commissioned work	4,185	-	<b>4,185</b>
Changes Health & Wellbeing	154,250	-	<b>154,250</b>
	<u>483,285</u>	<u>54,754</u>	<u><b>538,039</b></u>
<b>Community Support Services</b>			
Stoke-on-Trent City Council	5,000	-	<b>5,000</b>
Mind (NAMH)	-	2,482	<b>2,482</b>
	<u>5,000</u>	<u>2,482</u>	<u><b>7,482</b></u>
Property Services charges – housing benefit, rent and supporting people	651,463	-	<b>651,463</b>
External Training	30,368	-	<b>30,368</b>
	<u>1,962,539</u>	<u>58,532</u>	<u><b>2,021,071</b></u>

**North Staffs Mind**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2023**

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**2. CHARITABLE ACTIVITIES (CONTINUED)**

Charitable activities for 2022 are made up as follows:

	Unrestricted funds £	Restricted funds £	Total 2022 £
<b>Adult Counselling</b>			
North Staffordshire Combined Healthcare Trust	256,395	-	<b>256,395</b>
Mind (NAMH)	-	21,281	<b>21,281</b>
Cheshire Police	61,119	-	<b>61,119</b>
Private commissioned work	25,143	-	<b>25,143</b>
Midlands Partnership NHS Foundation Trust	266,573	-	<b>266,573</b>
	<hr/>	<hr/>	<hr/>
	609,230	21,281	<b>630,511</b>
<b>Children's Counselling</b>			
Stoke-on-Trent/Staffordshire Schools	322,100	-	<b>322,100</b>
Mind (NAMH)	-	58,264	<b>58,264</b>
Private commissioned work	857	-	<b>857</b>
Changes Health & Wellbeing	157,040	-	<b>157,040</b>
	<hr/>	<hr/>	<hr/>
	479,997	58,264	<b>538,261</b>
<b>Community Support Services</b>			
Stoke-on-Trent City Council	1,194	-	<b>1,194</b>
Community Foundation	1,194	-	<b>1,194</b>
	<hr/>	<hr/>	<hr/>
	2,388	-	<b>2,388</b>
Property Services charges – housing benefit, rent and supporting people	648,129	-	<b>648,129</b>
External Training	62,880	-	<b>62,880</b>
	<hr/>	<hr/>	<hr/>
	1,802,624	79,545	<b>1,882,169</b>
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**North Staffs Mind**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 31 March 2023

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**3 MISCELLANEOUS INCOME**

<i>Unrestricted funds</i>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
ThinkWell	<b>24,180</b>	14,570
Other	<b>288</b>	3,604
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	<b>24,468</b>	18,174
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**4 INVESTMENT INCOME**

<i>Unrestricted funds</i>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Interest	<b>2,409</b>	91
	<hr/>	<hr/>
	<b>2,409</b>	91
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**5 RESOURCES EXPENDED: CHARITABLE ACTIVITIES 2023**

	Activities undertaken directly £	Grant funding of activities £	Support Costs £	Total 2023 £
Adult counselling	129,465	592,230	150,372	<b>872,067</b>
Children's counselling	21,387	480,984	102,526	<b>604,897</b>
Housing	393,054	-	78,604	<b>471,658</b>
Community support services	17,403	7,482	3,418	<b>28,303</b>
External training	39,723	-	6,835	<b>46,558</b>
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	601,032	1,080,696	341,755	<b>2,023,483</b>
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**North Staffs Mind**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**5 RESOURCES EXPENDED: CHARITABLE ACTIVITIES 2023 (CONTINUED)**

	Adult counselling	Children's counselling	Housing	Community support services	External training	Total 2023
	£	£	£	£	£	£
Salaries and social security costs	653,250	455,431	148,505	22,138	32,382	1,311,706
Pension contributions	25,965	18,443	5,580	874	339	51,201
Training	8,234	-	1,250	-	-	9,484
Travel	542	1,010	4,282	-	-	5,834
Advertising and publicity	-	-	-	-	-	-
Sessional work	450	-	-	-	-	450
Professional insurance	920	658	-	-	-	1,578
Supervision	7,257	10,618	-	-	-	17,875
Volunteer expenses	202	-	-	644	-	846
Other costs	17,516	10,251	10,905	329	4,121	43,122
Property costs	7,358	4,820	213,192	900	2,881	229,151
Depreciation	-	1,141	9,341	-	-	10,482
Support costs (see note 6)	150,372	102,526	78,604	3,418	6,835	341,755
	<u>872,067</u>	<u>604,897</u>	<u>471,658</u>	<u>28,303</u>	<u>46,558</u>	<u>2,023,483</u>

Resources expended on charitable activities for 2023 was £2,023,483 (2022: £1,849,783) of which £54,790 (2022: £101,490) was attributable to restricted funds and £1,968,693 (2022: £1,748,293) was attributable to unrestricted funds.

**RESOURCES EXPENDED: CHARITABLE ACTIVITIES 2022:**

	Activities undertaken directly	Grant funding of activities	Support Costs	Total 2022
	£	£	£	£
Adult counselling	179,203	395,331	146,836	721,370
Children's counselling	5,086	458,750	116,716	580,552
Housing	370,465	-	94,125	464,590
Community support services	7,489	2,388	3,765	13,642
External training	54,569	-	15,060	69,629
	<u>616,812</u>	<u>856,469</u>	<u>376,502</u>	<u>1,849,783</u>

**North Staffs Mind**  
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**5 RESOURCES EXPENDED: CHARITABLE ACTIVITIES 2022 (CONTINUED)**

	Adult counselling	Children's counselling	Housing	Community support services	External training	Total 2022
	£	£	£	£	£	£
Salaries and social security costs	512,582	422,151	137,718	9,275	43,163	1,124,889
Pension contributions	19,661	16,755	4,758	253	1,549	42,976
Training	-	-	1,715	-	-	1,715
Travel	498	898	4,299	-	-	5,695
Advertising and publicity	-	-	-	-	-	-
Sessional work	450	-	-	-	-	450
Professional insurance	1,067	541	-	-	-	1,608
Supervision	3,289	10,905	-	-	-	14,194
Volunteer expenses	-	-	-	-	-	-
Other costs	30,977	8,280	14,750	189	7,034	61,230
Property costs	6,010	3,742	199,551	160	2,823	212,286
Depreciation	-	564	7,674	-	-	8,238
Support costs (see note 6)	146,836	116,716	94,125	3,765	15,060	376,502
	<u>721,370</u>	<u>580,552</u>	<u>464,590</u>	<u>13,642</u>	<u>69,629</u>	<u>1,849,783</u>

**6 SUPPORT COSTS ALLOCATION 2023**

	Adult Counselling	Children's Counselling	Housing	Comm- unity support services	External training	Total 2023
	£	£	£	£	£	£
Salaries and social security costs	90,653	61,809	47,387	2,060	4,121	206,030
Pensions	4,073	2,777	2,129	93	185	9,257
Training	802	547	419	18	36	1,822
Travelling expenses	479	327	251	11	22	1,090
Office expenses	8,730	5,953	4,564	198	397	19,842
Insurance	3,464	2,361	1,810	79	157	7,871
Professional fees	3,482	2,374	1,820	79	158	7,913
Advertising and publicity	165	113	86	4	8	376
Rent	443	302	232	10	20	1,007
Utilities	3,094	2,110	1,617	70	141	7,032
Computer software and support	16,440	11,209	8,593	374	747	37,363
Repairs and renewals	4,566	3,113	2,387	104	208	10,378
Depreciation	1,372	935	717	31	62	3,117
Other	7,849	5,351	4,104	179	357	17,840
Governance	4,760	3,245	2,488	108	216	10,817
	<u>150,372</u>	<u>102,526</u>	<u>78,604</u>	<u>3,418</u>	<u>6,835</u>	<u>341,755</u>



**North Staffs Mind**  
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**6 SUPPORT COSTS ALLOCATION 2022 (CONTINUED)**

	Adult Counselling	Children's Counselling	Housing	Comm- unity support services	External training	Total 2022
	£	£	£	£	£	£
Salaries and social security costs	98,978	78,675	63,448	2,538	10,152	<b>253,791</b>
Pensions	3,491	2,775	2,237	89	358	<b>8,950</b>
Training	1,248	992	800	32	128	<b>3,200</b>
Travelling expenses	89	71	57	2	9	<b>228</b>
Office expenses	6,528	5,189	4,185	167	670	<b>16,739</b>
Insurance	1,799	1,430	1,153	46	184	<b>4,612</b>
Professional fees	211	167	135	5	22	<b>540</b>
Advertising and publicity	5	4	3	1	1	<b>14</b>
Rent	243	193	156	6	25	<b>623</b>
Utilities	1,408	1,119	902	36	144	<b>3,609</b>
Computer software and support	12,150	9,658	7,789	312	1,246	<b>31,155</b>
Repairs and renewals	4,712	3,745	3,020	121	483	<b>12,081</b>
Depreciation	1,175	934	753	30	120	<b>3,012</b>
Other	10,801	8,586	6,924	277	1,108	<b>27,696</b>
Governance	3,998	3,178	2,563	103	410	<b>10,252</b>
	<b>146,836</b>	<b>116,716</b>	<b>94,125</b>	<b>3,765</b>	<b>15,060</b>	<b>376,502</b>

The charity allocates its support costs as shown above and then further apportions these costs between the five charitable activities undertaken (see note 5). Support costs are allocated on a basis consistent with the use of resources.

**7 NET INCOMING RESOURCES FOR THE YEAR**

Net incoming resources are arrived at after charging the following:

	2023 £	2022 £
Depreciation and other amounts written off tangible fixed assets – owned	<b>13,599</b>	11,250
Auditors' remuneration:		
Audit services	<b>9,200</b>	8,760
Operating lease:		
Land & building	<b>10,048</b>	4,848
Other equipment	<b>12,834</b>	13,322

**North Staffs Mind**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2023**

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**8 TRUSTEES AND KEY MANAGEMENT PERSONNEL REMUNERATION AND EXPENSES**

In accordance with the governing instrument, no emoluments were paid during the year (2022: £Nil) to the Chair, the directors or any of the trustees.

The total amount of employee benefits received by key management personnel is £175,749 (2022: £175,665). Key management are as disclosed on page 1.

Travel expenses of £Nil (2022: £Nil) have been reimbursed during the year to trustees.

**9 STAFF COSTS AND NUMBERS**

Details of employee costs are as follows:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>1,414,700</b>	1,286,123
Social security costs	<b>104,269</b>	94,024
Pension costs	<b>60,459</b>	51,925
	<hr/>	<hr/>
	<b>1,579,428</b>	1,432,071
	<hr/> <hr/>	<hr/> <hr/>

**10 STAFF COSTS AND NUMBERS (CONTINUED)**

No employee received remuneration amounting to more than £60,000 in either year.

The average number of persons (excluding trustees) employed, analysed during the year by category, was as follows:

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
Counselling and Care Services	<b>64</b>	56
Housing Project Services	<b>7</b>	7
Community Support Services	<b>2</b>	2
Support staff:		
Administration/accounts	<b>10</b>	10
Chief executive	<b>1</b>	1
	<hr/>	<hr/>
	<b>84</b>	76
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# North Staffs Mind

## NOTES TO THE FINANCIAL STATEMENTS

### for the year ended 31 March 2023

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#### 10 PENSION SCHEME

The charity operates a defined contribution scheme on behalf of its employees. The pension cost charge for the year represents contributions payable by the charity to the fund and amounted to £60,459 (2022: £51,925). There were outstanding contributions of £Nil (2022: £Nil) at the year end.

#### 11 TANGIBLE FIXED ASSETS

	Freehold land and buildings	Office furniture and equipment	Housing furniture and equipment	Total
	£	£	£	£
<b>COST/VALUATION</b>				
At beginning of year	408,928	81,548	78,280	568,756
Additions	92,500	1,233	38,539	132,272
	<hr/>	<hr/>	<hr/>	<hr/>
At end of year	501,428	82,781	116,819	701,028
	<hr/>	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>				
At beginning of year	138,686	65,373	73,246	277,305
Charge for year	6,479	3,276	3,844	13,599
	<hr/>	<hr/>	<hr/>	<hr/>
At end of year	145,165	68,649	77,090	290,904
	<hr/>	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>				
<b>At 31 March 2023</b>	<b>356,263</b>	<b>14,132</b>	<b>39,729</b>	<b>410,124</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2022	270,242	16,175	5,034	291,451
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Freehold land and buildings comprise the company headquarters at Marsh Street, Hanley (cost £141,900 valuation £170,000) and properties held for the provision of housing (cost £238,928). The land and buildings were valued in 1999 by McGarrigle and Company, Chartered Surveyors and Valuers. Assets were valued on the basis of 'the market value of the freehold interest in the property in its current physical condition' as defined by the RICS valuation professional standards. On transition to FRS 102 the Trustees' have taken the decision to use the valuation at 1999 as the deemed cost of the property. Included in the total land and buildings is £85,000 which relates to land on which no depreciation has been charged.

Fixed assets are held for direct charitable purposes.

Security enhancements have been included within additions to office furniture and equipment.

**North Staffs Mind**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**11 TANGIBLE FIXED ASSETS (CONTINUED)**

If the land and buildings had not been included at valuation they would have been included under the historical cost convention as follows:

	<b>2023</b>	2022
	£	£
Cost	<b>473,328</b>	380,828
Accumulated Depreciation	<b>132,522</b>	126,605
	<hr/>	<hr/>
Net Book Value	<b>340,806</b>	254,223
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**12 DEBTORS**

	<b>2023</b>	2022
	£	£
Trade debtors	<b>128,350</b>	127,016
Prepayments and accrued income	<b>64,211</b>	51,694
	<hr/>	<hr/>
	<b>192,561</b>	178,710
	<hr/> <hr/>	<hr/> <hr/>

**13 SHORT TERM DEPOSITS**

	<b>2023</b>	2022
	£	£
Treasury reserve account	<b>250,000</b>	-
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**14 CASH AT BANK AND IN HAND**

	<b>2023</b>	2022
	£	£
Cash at bank and in hand	<b>462,766</b>	761,162
Charities official investment fund	<b>118,589</b>	116,523
	<hr/>	<hr/>
	<b>581,355</b>	877,685
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**North Staffs Mind**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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15 CREDITORS: Amounts falling due within one year

	<b>2023</b>	<b>2022</b>
	£	£
Trade creditors	<b>31,054</b>	33,681
Other taxes and social security	<b>23,693</b>	39,845
Accruals	<b>21,742</b>	20,570
Deferred income (see note 16)	<b>153,476</b>	147,268
Other Creditors	<b>1,344</b>	2,700
	<u><b>231,309</b></u>	<u><b>244,064</b></u>

16 DEFERRED INCOME

The movements for the year as follows:

	At 1 April 2022 £	Received £	Released £	At 31 March 2023 £
Deferred income	<u>147,268</u>	<u>840,495</u>	<u>(834,287)</u>	<u><b>153,476</b></u>

**North Staffs Mind**  
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17 STATEMENT OF FUNDS

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
<b>UNRESTRICTED FUNDS</b>					
General fund	1,060,264	2,037,307	(1,924,443)	(80,603)	1,092,525
<i>Designated funds:</i>					
Service Improvement and Development	3,000	-	-	-	3,000
MACCAS Zone Project	18,197	450	(21,388)	2,741	-
Marsh Street Development	20,000	-	-	-	20,000
Refurbishment of 30 Stanley St.	-	-	(22,862)	77,862	55,000
	<u>1,101,461</u>	<u>2,037,757</u>	<u>(1,968,693)</u>	<u>-</u>	<u>1,170,525</u>
<b>RESTRICTED FUNDS</b>					
Co-op Resilience Programme	-	23,418	(23,418)	-	-
Mind Mentor Project	2,321	1,296	(3,617)	-	-
Whole School Approach	-	525	(525)	-	-
SCESS	-	30,811	(25,337)	-	5,474
EIPL	-	2,482	(1,893)	-	589
Parogon Donation	-	26,143	-	-	26,143
	<u>2,321</u>	<u>84,675</u>	<u>(54,790)</u>	<u>-</u>	<u>32,206</u>
<b>TOTAL FUNDS</b>	<u>1,103,782</u>	<u>2,122,432</u>	<u>(2,023,483)</u>	<u>-</u>	<u>1,202,731</u>

**Unrestricted Funds**

The general funds represent the unrestricted funds of the charity that are not designated for particular purposes.

The designated funds are as follows:

Service Improvement and Development - funding for continuing professional development activity.

Maccas Zone - awareness raising activity supporting the emotional and mental health needs of young men. Income during the period was generated from donations, fundraising activities and the Co-op Resilience grant included in restricted income.

# North Staffs Mind

## NOTES TO THE FINANCIAL STATEMENTS

### for the year ended 31 March 2023

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#### 17 STATEMENT OF FUNDS (CONTINUED)

Marsh Street Development – investment in the creation of plans for our Marsh Street redevelopment project. This will take us to planning and approval and allows us to create a funding strategy for the build phase.

Refurbishment of 30 Stanley Street – investment in refurbishment of our residential units at 30 Stanley Street, one flat was completed during the year with the other three to follow.

Purchase of land – during the year the plot of land adjacent to our Marsh Street office was purchased and will form part of our redevelopment plans.

#### **Transfers**

£2,741 was transferred out of the designated fund allocations in relation to the MACCAS Project as expenditure on this area of work was no longer required as this will now be funded through on going activities.

£170,362 has been transferred from the general fund to the designated funds as agreed by the board of trustees to ensure that adequate levels of funding are available to deliver the required developments.

#### **Restricted Funds**

The restricted funds represent the following contracts to supply specific services for adults and young people.

£23,418 of the restricted funds income relates to funding from Mind (National Association for Mental Health) through the Co-op Foundation to provide funding for our MACCAS project for a period of 12 months, which will support young people through delivering workshops in schools and colleges across Staffordshire.

£1,296 of the restricted funds income relates to funding Mind (National Association for Mental Health) through their pilot Mentor Project offering support to employees and line managers.

£525 of the restricted funds income relates to funding from Mind (National Association for Mental Health) to carry out Mind's whole school approach to mental health with the Co-op Academy Trust.

£30,811 of the restricted funds income relates to funding from Mind (National Association for Mental Health) for their SCESS project to provide support to 11-18 year olds through delivering group support and 1:1 guided self help sessions.

£2,482 of the restricted funds income relates to funding from Mind (National Association for Mental Health) for their EIPL project to embed a wide range of diverse approaches in equality, influence and participation to shape the organisation and the services it provides.

£26,143 of the restricted funds related to a donation from the Paragon Group where we will complete a piece of work supporting young adults between the ages of 18-25.

**North Staffs Mind**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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17 STATEMENT OF FUNDS (CONTINUED)

STATEMENT OF FUNDS 2022

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
<b>UNRESTRICTED FUNDS</b>					
General fund	879,267	1,800,395	(1,554,793)	(64,605)	<b>1,060,264</b>
<i>Designated funds:</i>					
CSS/Peer support staffing provision	8,156	787	(9,877)	934	-
King Street operational costs	7,813	-	-	(7,813)	-
Service Improvement and Development	3,000	-	-	-	<b>3,000</b>
MACCAS Zone Project	26,360	8,101	(4,420)	(11,844)	<b>18,197</b>
Adult Paid Service	29,613	86,262	(179,203)	63,328	-
Marsh Street Development	-	-	-	20,000	<b>20,000</b>
	<u>954,209</u>	<u>1,895,545</u>	<u>(1,748,293)</u>	<u>-</u>	<u><b>1,101,461</b></u>
<b>RESTRICTED FUNDS</b>					
Resilience Project	24,266	-	(24,266)	-	-
Co-op Resilience Programme	-	35,539	(35,539)	-	-
Mind Mentor Project	-	21,281	(18,960)	-	<b>2,321</b>
Whole School Approach	-	22,725	(22,725)	-	-
	<u>24,266</u>	<u>59,545</u>	<u>(67,990)</u>	<u>-</u>	<u><b>2,321</b></u>
<b>TOTAL FUNDS</b>	<u><u>978,478</u></u>	<u><u>1,975,090</u></u>	<u><u>(1,849,783)</u></u>	<u><u>-</u></u>	<u><u><b>1,103,782</b></u></u>

**Unrestricted Funds**

The general funds represent the unrestricted funds of the charity that are not designated for particular purposes.

The designated funds are as follows:

CSS/Peer Support staffing provision - the Tuesday evening social support group in the city and also the Be Excellent and Callums Destiney groups will be funded through on going activities.  
King Street operational costs - no additional premises costs with respect to dilapidations were required.

Service Improvement and Development - funding for continuing professional development activity.

Maccas Zone - awareness raising activity supporting the emotional and mental health needs of young men. Income during the period was generated from donations, fundraising activities and the Co-op Resilience grant included in restricted income.



**North Staffs Mind**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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17 STATEMENT OF FUNDS (CONTINUED)

Adult Paid Service – funding to provide a new service launched during the year, which was impacted by the ongoing pandemic, additional funding required whilst we continue to promote and grow our customer base.

Marsh Street Development – investment in the creation of plans for our Marsh Street redevelopment project. This will take us to planning and approval and allows us to create a funding strategy for the build phase.

**Transfers**

£19,657 was transferred out of the designated fund allocations in relation to King Street operational costs and MACCAS Project as expenditure on these areas of work had not been utilised or was no longer required.

£84,262 has been transferred from the general fund to the designated funds as agreed by the board of trustees to ensure that adequate levels of funding are available to deliver the required developments.

**Restricted Funds**

The restricted funds represent the following contracts to supply specific services for adults and young people.

£35,539 of the restricted funds income relates to funding from Mind (National Association for Mental Health) through the Co-op Foundation to provide funding for our MACCAS project for a period of 12 months, which will support young people through delivering workshops in schools and colleges across Staffordshire.

£21,281 of the restricted funds income relates to funding from Mind (National Association for Mental Health) through their pilot Mentor Project offering support to employees and line managers.

£22,725 of the restricted funds income relates to funding from Mind (National Association for Mental Health) to carry out Mind's whole school approach to mental health with the Co-op Academy Trust.

18 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds General funds £	Unrestricted funds Designated funds £	Restricted funds £	Total Funds £
Tangible fixed assets	410,124	-	-	410,124
Debtors	192,561	-	-	192,561
Short term deposits	250,000	-	-	250,000
Cash at bank and in hand	471,149	78,000	32,206	581,355
Creditors due within one year	(231,309)	-	-	(231,309)
	<hr/>	<hr/>	<hr/>	<hr/>
Total net assets	1,092,525	78,000	32,206	1,202,731
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**North Staffs Mind**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2023**

**18 ANALYSIS OF NET ASSETS BETWEEN FUNDS 2022**

	<b>Unrestricted funds General funds £</b>	<b>Unrestricted funds Designated funds £</b>	<b>Restricted funds £</b>	<b>Total Funds £</b>
Tangible fixed assets	291,451	-	-	<b>291,451</b>
Debtors	178,710	-	-	<b>178,710</b>
Cash at bank and in hand	834,167	41,197	2,321	<b>877,685</b>
Creditors due within one year	(244,064)	-	-	<b>(244,064)</b>
	<hr/>	<hr/>	<hr/>	<hr/>
Total net assets	1,060,264	41,197	2,321	<b>1,103,782</b>
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**19 FINANCIAL INSTRUMENTS**

	<b>2023 £</b>	<b>2022 £</b>
Financial assets measured at fair value through profit or loss	<b>831,355</b>	877,685
Financial assets measured at amortised cost	<b>162,589</b>	152,062
Financial liabilities measured at amortised cost	<b>52,795</b>	56,951

Financial assets measured at fair value through the profit and loss include cash at bank and in hand and short term deposits.

Financial assets measured at amortised cost include trade debtors and accrued income.

Financial liabilities measured at amortised cost include trade creditors, accruals and other creditors.

**20 RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<b>2023 £</b>	<b>2022 £</b>
Net income/(expenditure) for year	<b>98,949</b>	125,307
Net interest receivable	<b>(2,409)</b>	(91)
Depreciation and impairment of tangible fixed assets	<b>13,599</b>	11,250
(Increase)/Decrease in debtors	<b>(13,851)</b>	(17,994)
Increase/(Decrease) in creditors	<b>(12,755)</b>	30,671
	<hr/>	<hr/>
	<b>83,533</b>	149,143
	<hr/> <hr/>	<hr/> <hr/>

**North Staffs Mind**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 31 March 2023

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**21 ANALYSIS OF CHANGES IN NET DEBT**

	31 March 2022 £	Cash flows £	31 March 2023 £
Cash and cash equivalents	877,685	(296,330)	581,355
<b>Total net debt</b>	<b>877,685</b>	<b>(296,330)</b>	<b>581,355</b>

**22 COMMITMENTS**

There were no capital commitments at the year end (2022: £nil).

Operating lease commitments with regard to non-cancellable operating leases are as follows:

	2023		2022	
	Land and buildings £	Other £	Land and buildings £	Other £
Operating leases which expire:				
Within 1 year	33,572	4,260	4,848	6,177
Within 2-5 years	57,200	11,262	-	5,476
Later than 5 years	-	-	-	-

**23 RELATED PARTY TRANSACTIONS**

There have been no related party transactions.