

North Staffs Mind is excited to announce a brand-new opportunity for a Maintenance Person to join our team! This vacancy has been created as part of the Kickstart scheme, so applicants must meet the following criteria to be eligible to apply:

- **You must currently be unemployed**
- **You must be claiming Universal Credit**
- **You must be aged between 16 & 24**
- **Applicants must be referred to apply by their Universal Credit Work Coach using code V0000352848**

About Us

North Staffs Mind has been delivering a range of respected, client-focused and high-quality services for adults, children and young people in North Staffordshire since 1976. We pride ourselves on our relaxed and friendly atmosphere and our commitment to delivering high quality, client focused, professional services.

About the Service

This role will be based in our Housing team and we are proud to be part of a new service dedicated to making homelessness history. Led by Concrete and alongside Adullam, Changes and Walk we are delivering a 24/7 support service that helps our customers not just survive but thrive in their homes through a bespoke, seamless, long-term recovery solution to tackle the underlying issues of homelessness.

The Maintenance Person will be fully supported by the Housing Coordinator and be responsible for:

- General housing maintenance to include but not limited to; cleaning, changing light bulbs, room clearance, replacing soft furnishings and routine checking of smoke detectors.
- Painting/decoration of tenants properties, this will only include basic painting of windows, ceilings and woodwork.
- Gardening to include but not limited to basic tasks such as weeding and trimming back low-level bushes and shrubs.

Additional tasks may be requested from time to time to ensure the smooth running of the Housing Department, such as basic administration updating records in relation to property maintenance

About You

We are looking for an enthusiastic person who is keen to learn, able to be flexible and someone who has an interest in general maintenance work and customer service.

You should be comfortable working in an environment with vulnerable adults and be able to work well as part of a team.

The Details

In return we offer a varied and rewarding role in a people-focused organisation that strives to improve the mental health and wellbeing of our local communities.

Our aim is to provide you with a positive experience that will improve your employment prospects!

Full training and support will be ongoing for the successful candidate.

You will be based in our Housing office in Middleport, Stoke-on-Trent but the work will be field-based, and you will be expected to travel to our residents properties in the local area, as well as occasional work at our Head Office in Hanley.

- **Hours: 25 per week, days/hours negotiable**
- **Contract: 6 months**
- **Salary: National Minimum Wage**
- **Report to: Housing Coordinator**

This job role is subject to an enhanced DBS Check.

Benefits

- **Job specific training provided, such as basic health & Safety**
- **5 weeks annual leave, pro rata**
- **Your birthday gifted as additional annual leave**
- **Flexible approach to working**
- **Discounted gym membership**

Please speak to your Universal Credit Work Coach if you would like to apply or email employment@nsmind.org.uk for further information.